



S I E R R A V E R D E

A T A R R O W H E A D R A N C H

ARROWHEAD RANCH PHASE V HOA Architectural Change Request

Please mail to:

City Property Management Company

4645 E. Cotton Gin Loop • Phoenix, AZ 85040

phone 602-437-4777 • fax 602-437-4770 • email arch@cityproperty.com

HOMEOWNER INFORMATION

Name: _____

Address: _____

View Lot (Common area, Lake) Yes No

Lot # _____ (eg: B-357, O-206)

Phone (Home): _____

Phone (Other): _____

E-mail: _____

Subdivision:

- | | | |
|---|---------------------------------------|--------------------------------------|
| <input type="checkbox"/> Castillo | <input type="checkbox"/> Sabino I | <input type="checkbox"/> Sonoma |
| <input type="checkbox"/> Diamond | <input type="checkbox"/> Sabino II | <input type="checkbox"/> Treasures |
| <input type="checkbox"/> Sienna I | <input type="checkbox"/> Sabino III | <input type="checkbox"/> Valencia I |
| <input type="checkbox"/> Sienna II | <input type="checkbox"/> Seasons | <input type="checkbox"/> Valencia II |
| <input type="checkbox"/> Sierra Verde Estates | <input type="checkbox"/> Valencia III | |

PROJECT

A SITE MAP INDICATING LOCATION AND ALL APPLICABLE MEASUREMENTS AND DIMENSIONS MUST BE INCLUDED.

SUBMITTAL AND SUPPORTING DOCUMENTATION REMAIN THE PROPERTY OF THE ASSOCIATION.

SUBMITTAL IS GOOD AS APPROVED FOR UP TO 6 MONTHS.

- | | | | | |
|-------------------------------------|--|--|---------------------------------------|-----------------------------------|
| <input type="checkbox"/> Basketball | <input type="checkbox"/> Driveway Extension | <input type="checkbox"/> Exterior Renovation | <input type="checkbox"/> Landscape | <input type="checkbox"/> Lighting |
| <input type="checkbox"/> Pool/Spa | <input type="checkbox"/> Playground/Trampoline | <input type="checkbox"/> Security Door | <input type="checkbox"/> Other: _____ | |

Please Describe Project in Detail:

Describe Type of Material Below (attach samples/pictures/brochures):

Describe color to be used below (attach samples/pictures/brochures):

Estimated Start Date: _____ Estimated Completion Date: _____

continued on reverse

CONTRACTOR INFORMATION

Homeowner Performing the Work

Name: _____

Address: _____

Phone: _____

Check all that apply: Registered Contractor: License # _____ Bonded Insured

SUBMITTAL CHECKLIST *

<i>Homeowner : write your initials or put N/A in the column to the left of each item.</i>		City Property Mgmt. Verifier*	
Initial below	Homeowner checklist	Supplied or N/A	Missing
	Reviewed CC&R's & Community Handbook regarding project		
	Architectural Form Completed		
	Site Map with Measurements & Dimensions Included		
	Drawings/Pictures (If required)		
	Color Samples/Materials/Other Supporting Materials Included (If required)		
	Copy maintained by homeowner		

***INCOMPLETE SUBMITTALS WILL BE RETURNED FOR FURTHER INFORMATION.**

Homeowner agrees to comply with all applicable city and state laws, and to obtain all necessary permits. Approval by the Architectural Committee shall not be deemed a warranty or representation as to the quality of such construction, installation, addition, alteration, repair, change or other work, or that work conforms to any applicable building codes or other federal, state or local law, statute, ordinance, rule or regulation.

Some projects will require a permit from the City of Glendale before construction can begin; the City charges a fee for a permit. Therefore, it is recommended that a homeowner consult with both City of Glendale, Planning and Zoning (5850 West Glendale Avenue / (623) 930-2800) and the Association BEFORE submitting an Architectural submittal to ensure that both City and Association requirements will be met. However, approval by the Association does not guarantee that the homeowner will receive a permit from the City and vice versa. Also, any changes required by the City in the permitting process must be reviewed by the Architectural Committee to ensure that the changes meet community guidelines. Where a permit is required, approval will be given contingent upon the homeowner providing ALL necessary permits by faxing or delivering to Planned Development Services BEFORE beginning construction.

The Architectural Committee shall have sixty (60) days after receipt of submittal of the completed plan package, and any additional supporting information, plans and specifications requested by the Committee, to approve or disapprove plans. Requests will be approved, denied or returned for additional information. Review and approval or denial will include, but not be limited to, consideration of architectural design material, colors, harmony with the external design and color of existing structures on the Lot and on neighboring Lots. The location of the improvement with respect to topography and finished grade elevation is also considered.

Approved projects shall be completed within three (3) months of onset of construction.

Projects not completed within six (6) months of approval must be resubmitted for review.

Homeowner Signature

Date